**Grammar Mania Monday: Colons and Semicolons** Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

A **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** separates parts in a sentence. It is stronger than a comma but not as strong as a period.

A **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** shows that a list follows. [They] are used after greetings in business letters and in expressions of time.

* Use a semicolon to join parts of a **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** without a **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**.
  + - The mistake was simple the result was disastrous.
    - Our evil English teacher assigned us a ton of homework she makes us write all the time!
* Use a semicolon between parts of a **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** when the clauses are long and complicated or when they contain \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.
  + - Pony Express riders were young, strong men and they rode for many hours at a stretch, persisted in bad weather, and avoided fights with settlers.
* When there are \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_ in a series, use semicolons to separate the parts.
  + - Bodies within the solar system include nine planetsabout 50 satellites, such as Earth’s moon more than 1,000 comets, such as Halley’s cometand thousands of asteroids.
    - The riders were expected to treat the horses, oxen, and other animals wellto carry horns to sound their arrivaland, above all, to reach their destinations on time.
* Use a colon to introduce a \_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_.
  + - Planets revolve around the sun in this order Mercury, Venus, Earth, Mars, Jupiter, Saturn, Uranus, Neptune, and Pluto.
    - Mars has these earthlike features ice covered poles, an atmosphere, and changing seasons.
      * Do not use a colon directly after a \_\_\_\_\_\_\_\_\_\_ or a \_\_\_\_\_\_\_\_\_\_\_\_\_!

Through the telescope he saw Mars, the Red Planet.

* Use a colon after the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ greeting in a \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ letter or letter of complaint.
  + - Dear Principal Miller:
* Use a colon between \_\_\_\_\_\_\_\_\_\_\_\_\_ and \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ in expressions of time.
  + - The lecture starts at 7:30 P.M. A reception follows at 9:00 P.M.

Group Practice

1. The reporter interviewed the following people the department heads the members of the faculty council and a representative group of students.
2. I am hot I am wearing a sweater and a jacket.
3. The answers to the test are 1, A 2, D 3, F and 4, B.
4. Our soccer game starts at 730.
5. The group was composed of three young people Mary, who was 32 years old Javier, who was 28 years old and Ming, who was 17 years old.
6. I gave you the spray bottles for one reason to clean the windows.
7. You will need the following ingredients milk sugar flour and eggs.
8. Dear Mr. Kurasu of the Kiragowa Corporation
9. I have invited the following people to my party Kevin Amy and Keeley.
10. There is only one way to make it to the top hard work.

Individual Practice

1. Captain Kidd was tried and hanged, Sir Francis Drake was knighted by the queen.
2. Thomas likes pirate stories, therefore, I recommended *Treasure Island*.
3. Alison likes three subjects language arts, history, and science.
4. Let’s ask Jonathan, he’s the expert.
5. Sylvia is the most talented, however, she doesn’t practice enough.
6. Successful diving for treasure depends on three things good research, good weather, and good luck.
7. The test is at 300 not 330.
8. Treasure diving is fun, financing an expedition is hard work.